

Second Light Network – Submission Guidelines for Newsletter

Note: Articles and Review submissions are by invitation. If you are a member of Second Light Network and wish to submit an article or join the reviewing team, please contact Dilys Wood, dilyswood@tiscali.co.uk, (for articles: with a brief outline your proposal).

Newsletter Throughout:

Font: Times New Roman, size 11.

Poem Titles and Book Titles: in italics.

News:

members' news, events, successes
up to 60 words, including contact details, in paragraph format

Articles:

1 page (max 500 words, reduce for indented quotations), unless otherwise agreed.

Reviews:

Length:

1.5 pp (max 750 words, reduce this for indented quotations) for the whole set submitted (1 to 3 reviews).

Review Titles:

to include Book Title, Book Author (or eds), year of publication, publisher, ISBN, standard retail price.

Quotations:

where included within the paragraph text, (short - up to 25 words):

line breaks shown by / (space, oblique, space)
stanza breaks with // (space, oblique, oblique, space)
in double-quotation marks, not italics

where separated from paragraph text:

indent: 2.5cms (1 inch or 27 spaces)
not in italics generally
formatting(bold, italics etc) & line and verse breaks as published
